



Job Title: EH&S Specialist
Reports to: Director EH&S
Locations: All Facilities
Compensation: Competitive salary plus bonus potential

Primary Energy Overview

Primary Energy is an independent industrial energy provider of electricity, steam, hot water and chilled water that focuses on building, owning and operating inside the fence industrial energy facilities under long term contracts. Our expertise is the effective utilization of byproduct fuels that would otherwise be flared, capturing waste heat and converting it into useful thermal products and creating ultrahigh efficiency combined heat and power facilities. Thoughtfully conceived industrial energy projects enhance the long term financial health of our host mills, provide sustainable, low cost energy and provides a highly reliable source of energy. Our goal is to be the lowest cost, highest value 3rd party energy provider for the industrial energy market place while making a reasonable return on our investment.

Position Summary

The EH&S Specialist provides compliance assistance with all plant health safety and environmental programs. This entry to mid-level EH&S Specialist will work closely with plant personnel and the EH&S Director to ensure excellent environment, health and safety performance and full compliance with requirements.

Education and Skills:

- Safety as a core value, must have a proactive energetic attitude.
- Bachelor's degree in environmental, health and safety discipline or equivalent combination of education and directly related experience.
- Minimum 1-5 years of environmental and/or health and safety experience in an industrial environment.
- If stronger in one of the EHS skill sets, must be willing to cross-train in other functions.
- Excellent communication skills with ability to process viewpoints from all in group.
- Must be self-motivated and able to work independently.
- Experience with Union relations and work environment.
- Build collaborative relationships internally and externally.
- Must be able to lift 50 pounds and climb stairwells and ladders.
- Advanced knowledge of computer systems and applications.
- Understanding of necessary federal and state licenses and permits.
- Root cause analysis/incident investigation.
- Must have a valid driver's license.

Job Responsibilities

- Coordinate the implementation and continuous improvement of Primary Energy EH&S Programs
- Coordinate compliance with all safety and environmental regulations & laws (OSHA, IDEM, Federal, State & Local Laws)
- Acquire EH&S Training and Certifications necessary to progress in job capabilities / responsibilities
- Schedules, Tracks and Conducts EH&S Training for plant personnel and contractor site orientation
- Coordinate Plant Emergency Response and Disaster Preparedness Program including periodical evacuation drills
- Coordinate Industrial Hygiene programs
- Coordinate annual medial surveillance and hearing conservation programs



- Coordinate and manage SDS records
- Schedule, maintain, facilitate completion and close out environmental health and safety tasks in the company's Compliance Management System (CMS)
- Report incidents, conduct incident investigations and timely follow through on corrective action items until completion
- Assist with environmental compliance programs such as RCRA/DOT, SPCC, Title V and SARA
- Maintain proactive and positive liaison role with operators, contractors, host site safety representative and emergency responders
- Lead weekly safety meetings with operators, record minutes and track action items to completion
- Conduct audits of contractor health as safety programs to ensure contractor compliance with safety regulations and plant policies
- Review and understand industrial host health and safety programs and ensure the Company's programs equal to or exceed host requirements
- Support insurance company inspections and due diligence, and facilitate workers' compensation claims

Work Environment:

- Industrial plant environment with some office duties
- Exposure to coal and coke dust, industrial environmental conditions, chemicals, high noise levels, confined space and height limitations
- Normal business hours, some overtime and weekend work supporting facilities that operate 24/7